



## **Student and Community Committee**

### **Terms of Reference**

#### **1. Purpose**

The committee exists to oversee and monitor delivery of the White Hills Park Federation five year vision as it relates to students and the wider community. Specifically, the group will monitor progress and will hold the executive headteacher to account for delivery of the elements of the Federation Improvement Plan which have been identified and relate to students and the community.

The Student and Community Committee will:

- Be accountable to the White Hills Park Board of Directors for the following categories of the Federation Improvement Plan (Appendix 1) and each will have a Link Director:
  1. Behaviour and Safety
  2. Listening to the Student Voice
  3. Engagement with Parents and the Community
  4. Recruitment of new Students
  5. Enrichment
- Provide reports where appropriate for the White Hills Park Members Strategy Group.
- Be a reference group for the strategic development of student and community engagement and enrichment.

#### **2. Membership**

The group will comprise a number of Directors and the following representatives from Bramcote College, Alderman White School and Bramcote 6<sup>th</sup> form:

- Executive Head Teacher
- Inclusion Leaders
- Community/Primary School Facing School Leaders
- Student Representative
- Enrichment Leaders
- Community Leaders

Other stakeholders may be invited to attend meetings for specific agenda items or co-opted to the group as necessary.

### 3. Chair and Vice-chair

The Chair and Vice-Chair of the Student and Community Committee will be elected by vote of the members of the committee every two years. The holders of Chair and Vice-Chair of the Student and Community Committee will also become a member of the Company Trust.

### 4. Responsibilities

The Student and Community Committee will be accountable for delivery of outcomes identified in the Federation Improvement Plan and individual schools improvement plans and the Link Directors identified will be responsible for overseeing delivery against each milestone.

<b>Federation Improvement Plan Category</b>	<b>Link Director</b>
Behaviour and Safety	Ruth Brittle
Listening to the Student Voice	
Engagement with Parents and the Community	Craig Peebles
Recruitment of New Students	Graham Perry-Slack
Enrichment	Simon Cox

### 5. Operational Processes

The Student and Community Committee will meet formally once each term for two hours but additional meetings may be scheduled to address specific issues. All Link Directors agree to attend all of the Committee meetings and where absence is unavoidable will submit reporting in advance to the Clerk to the Directors.

The quorum for meetings of the Committee shall be three (non-staff) Directors.

Review date: May 2018

## APPENDIX 1

**I. Behaviour and Safety:** Students feel safe and happy and their excellent behaviour has a major impact on their learning and progress.

The link director will meet with relevant staff to look at behaviour and the impact on the students and their learning. We need data on exclusions etc to monitor how the behaviour policy is being implemented. The director will need to spend time in school observing behaviour both in lessons and free time. We also need to look at Inspire points and how they are being distributed, with particular attention to vulnerable children. Updates from staff will be presented at each meeting.

**J. Student Impact:** Students have a powerful voice in important decisions about their education

The link director will invite the head boy and head girl from each site to report to Directors once a year to discuss their plans for the school year. This will be in the summer term. They will also link to students by attending school council meetings at both schools and federation council when possible, and spend time in school meeting students.

**K. Parents and Community:** Our Federation is rooted in its community. We have close links with neighbourhood groups, primary schools, faith communities and voluntary organisations. We work in partnership with parents/carers and parental satisfaction is extremely high.

The link Director will meet with parents by attending parent Forums and PTFA meetings where possible. They will also have a presence at school events such as open evenings and Graduation etc. They will then report, both ways, on parents views and directors actions. They will also meet with community groups where appropriate.

**L. Recruitment:** The number of students applying for the Federation is rising steadily and once here, our retention rate is well above average.

The link Director will work with relevant staff to work with potential parents and children to the school. This may involve attending primary/Junior schools on information evenings and looking at ways in which we can better publicise ourselves to the wider community.

**M. Enrichment:** Students take part in a wide range of after-school and lunch-time activity.

The link Director will meet with relevant staff to look at the enrichment activities on offer to students, the uptake of these activities and the impact on learning. Particular attention will be made to vulnerable students uptake and the range of activities on offer.